



INSTRUCTIONS FOR FENCE APPLICATIONS

All fences erected in the Village of Fairport require a Fence Permit. If an existing fence is removed for any reason, a Permit must be issued before it is replaced or a new fence erected. For a complete description of the fence requirements, please refer to Chapter 550-48B of the Village Code.

Applicants must submit a tape location or instrument survey map of the premises, showing all structures on the premises, location of the new fence including all dimensions, and the completed application. No fence shall be constructed or erected in a front yard of a principal building. No fence may exceed six feet in height, except as otherwise stated in Code. No fence will be permitted to encroach upon a public right-of-way or to be closer than three feet to a sidewalk.

To expedite your permit, be sure you have furnished all of the information asked for and enclose your tape location or instrument survey map.

An inspection of the proposed fence location must be made prior to the issuance of the permit. This inspection will be made as soon as the fence location has been staked out. It would be to your advantage to have this stakeout completed when you return your application to the Building Department.

Periodic inspections may be made while construction is in progress.

After the application is approved a Fence Permit may be issued. Please call the Building Department (421-3207 or 421-3208) within a few days to check on the status of your permit. There is a \$30.00 fee for a Fence Permit. You may NOT start construction until you receive the issued permit.

VILLAGE OF FAIRPORT

APPLICATION FOR FENCE PERMIT

For complete description of fence ordinance, see Chapter 550-48B, Village of Fairport Code.

Attach to this application:

Tape location or instrument survey map of the premises showing:

- ✓ Property lines, street(s) and north arrow.
- ✓ All structures buildings on the premises, including existing fence(s).
- ✓ Dimensions locating all of the above
- ✓ Dimensions and location of fence in this application
- ✓ Dimensions and location of all gates or openings in fence

Owner's Name	Telephone Number
Address	
Installers Name	
Worker's Compensation Insurance on File	
Type of Fence	Height of Fence

I understand that all fences must be maintained in a sound, upright condition, and that if this fence is not erected within **six months** of the date of the permit, the permit will become null and void.

Date	Owners Signature
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Date stake-out checked	Building Inspector
Fee \$30.00	Date paid

